

Currently, complexity of organizational decision making and information needs are rapidly increasing. Technology is the only feasible way to deal with information processing in increasingly complex and rapidly changing organizational environments. Employees are the most valuable asset of any company. Our software solution will equip you with the systems you need to ensure the effective and efficient management of your employees. ritebooks by RITE Solutions Limited is a cloud-based HR, Payroll, Inventory & Accounting SaaS, which is simple to use, safe, secure and efficient giving you the control and freedom to run a smarter business.



ritebooks

CLOUD-BASED HR, PAYROLL, INVENTORY & ACCOUNTING

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HRM

- **CONFIGURATION**
 - Grade Type
 - Departments
 - Designation
 - Payroll
 - Leave Rules
 - Leave Assign
 - PF Trustee
 - HRM Configs
- **PMIS**
 - Employee Information
 - Education Information
 - Experience Information
 - Training Information
 - Promotions Information
 - Awards Information
 - Transfers Information
 - Extra Curricular Activities
 - Dependents Information
 - Nominee Information
 - Bank Account Information
 - Work Permit Information
 - Increment History
 - Address Information
 - Phone Information
- **PAYROLL**
 - Earning/Deduction Information
 - Salary Sheet
 - Pay slips
 - Bank Advice
 - Cash Advice
 - Salary Certificate
- **PAYSCALE**
 - Pay Scale Information
 - Pay Scale Information
- **PROVIDENT FUND**
 - Member Information
 - Loan Information
 - Interest Information
 - Settlement Information
 - Trustee Board Information
- **LEAVE MANAGEMENT**
 - Leave Approvals
- **NOTICE BOARD**
- **PHONE DIRECTORY**

PORTAL

- **PAYSLIPS**
- **NOTICE BOARD**
- **LEAVE MANAGEMENT**
 - Leaves Information
 - Leave Authorization Information
 - Leave InCharge Information
- **PROVIDENT FUND**
- **SETTINGS**

CLOUDS

- **CONFIGURATION**
 - Configuration With Google Drive Setup
- **DRIVE INFORMATION**

FIXED ASSET

- **CONFIGURATION**
 - Fixed Asset Configuration
 - Fixed Asset Category Information
- **FIXED ASSETS**
- **FIXED ASSET LOCATIONS**
- **FIXED ASSET REGISTRATION**

ADMIN

- **MANAGE ROLES**
- **MANAGE USERS**
- **MANAGE PERMISSIONS**
- **MANAGE BRANCHES INFORMATION FOR ORGANIZATION**
- **SETTINGS INFORMATION**

DASHBOARD

- **REPORTS**
- **PIE CHART/BAR CHART**

ACCOUNTS

- **CONFIGURATION**
- **CHART OF ACCOUNTS**
- **POSTING INFORMATION**
- **TRANSACTION INFORMATION**
- **DELETE POSTINGS INFORMATION**
- **REPORTS**
 - General Ledger
 - Trail Balance
 - Income Statement
 - Balance Sheet
 - Cash Book
 - Bank Book
 - Cash Flow
 - Receipt and Payment

BUDGET

- **CONFIGURATION**
- **CREATE BUDGET**
- **BUDGET COMPARISON**

STOCK MANEMENT

- **CONFIGURATION**
 - Stock Configuration
 - Product Types
 - Product Units
 - Product Families
 - Product Conditions
 - Product Attributes
 - Product Phases
- **VENDOR INFORMATION**
- **CLIENTS INFORMATION**
- **PRODUCTS INFORMATION**
- **STORE/WARE HOUSE INFORMATION**
- **MY STORE**
 - Store Product Information
 - Requisitions Information
 - Receive Requisitions
- **PURCHASE ORDER**
 - Requisitions Information
 - Requisitions Authorization
 - Order Information
 - Invoice Information
 - Invoice Authorizations
 - Invoice Payments
- **SALE ORDER**
 - Quotation Information
 - Quotation Authorization
 - Orders Information
 - Invoice Information
 - Invoice Authorization
 - Invoice Payments

PROCUREMENT MANEMENT

- **CONFIGURATION**
 - Configuration
 - Product Types
 - Product Units
 - Product Families
 - Product Conditions
 - Product Attributes
 - Product Phases
- **VENDON INFORMATION**
- **PRODUCTS INFORMATION**
- **STORE/WARE HOUSE INFORMATION**
- **MY STORE**
 - Store Product Information
 - Requisitions Information
 - Receive Requisitions
- **PURCHASE ORDER**
 - Requisitions Information
 - Requisitions Authorization
 - Order Information
 - Invoice Information
 - Invoice Authorizations
 - Invoice Payments

OUR CLIENTS

BCL BAY CONSOLIDATION LTD.
(International Logistics Company)

CROWN NAVIGATION Co. (PVT.) LTD.

btpi BANGLADESH THAI PLASTIC INDUSTRIES LTD.
(HDPF/LDPE/PP/PPE Manufacturers)

CHOWDHURY SECURITIES LTD.
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Little Jewels Nursery Infant & Junior School

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